

Policy First Adopted August 1995

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WESTERN PLAINS LIBRARY SYSTEM

CUSTOMER CONDUCT POLICY

Purpose

Western Plains Library System (WPLS) provides access to information and technology for all visitors to its facilities. This policy sets forth regulations that protect library staff, facilities and all customers' rights to access the library. The policy applies to each person present in a WPLS facility, regardless of whether or not a person is a WPLS cardholder. Customers who fail to adhere to this policy may lose library privileges.

Rules of Conduct

- Actions that unreasonably interfere with other customers' access to library facilities, materials and services are not permitted. Such actions include, but are not limited to, the following:
 - a. Violent behavior including, but not limited to: throwing objects, fighting, shouting, threatening, running, pushing or shoving;
 - b. Behavior that can be construed as physical, verbal or sexual harassment of customers or WPLS staff, including, but not limited to: unwanted conversation, stalking, touching and staring for long periods;
 - c. Indecent exposure and/or participating in sexual activity;
 - d. Defacing, destroying or tampering with library property and/or equipment;
 - e. Using personal devices at a level that can be heard by others;
 - f. Behaving in an offensive, lewd or disruptive manner (including use of offensive language);
 - g. Failing to maintain bodily hygiene that is tolerable to other customers and staff;

- h. Entering the library with communicable diseases, contagious illnesses or body/personal article infestation;
 - i. Littering or failing to properly dispose of paper, containers or other trash;
- Access to children's areas, including public computers in these areas, is limited to minor children, adults accompanied by minor children and customers using materials that are not available in any other location of the library.
 - Using public restrooms to bathe, shave or wash clothes or utensils is not permitted.
 - Customers shall not use tobacco or any smoking product (including vaping devices), or possess or consume alcoholic beverages on library property.
 - Customers who bring packages, backpacks or containers into library facilities shall not obstruct exits, walkways or access to any library materials.
 - Customers shall wear shoes and garments covering the upper and lower torso of their bodies.
 - Customers may not bring pets or therapy animals into the library; service animals are welcome under the terms of the *WPLS Service Animals Policy*.
 - Customers shall comply with all library policies, including time limitations on use of computers and other equipment.
 - Customers shall not use emergency exits, other than during an emergency, and shall not enter workspaces or office areas.
 - Wheeled transportation devices (except for wheelchairs, walkers and strollers) shall be left outside library buildings, and may not obstruct traffic entering or exiting the building. Bicycles must be parked in designated racks.

Enforcement

Customers who fail to comply with these rules will be notified and, if the behavior is not corrected, asked to leave the library. Serious offenses or repeated misconduct may lead to the customer's library privileges being limited or revoked; removal of the customer from the building by law enforcement or criminal prosecution if the conduct constitutes a violation of either State law or the Municipal Code of the city in which the library is located.