Western Plains Library System Volunteer Application

Personal Inform	mation (please	pri	nt)				
Last Name: First Name:			Middle Date Initial:		of Birth		
Physical Address:	City:		State:		Zip:		
Mailing Address:	City:		State:		Zip:		
Phone Number:	Mobile Phone Numb	er:	: Email:				
Availability							
At which Branch(es) are you interested Cheyenne Clinton Cordell Seiling						ell Seiling	
in volunteering?			Sentinel Thomas Weatherford				
Circle any that apply.			WPLS Office & Bookmobile Center				
Which days of the week are you available? Circle any that apply.			Sunday Monday Tuesday Wednesday Thursday Friday Saturday				
WPLS has many opportunities for volunteers. Please review the list of Volunteer Activities							
attached to this application before circling your choice(s) below.							
SHELVING ASS'T BOOK REPAIR ASS'T STORY-TIME ASS'T CRAFT ASS'T RESEARCH ASS'T STORY TELLER HOUSEKEEPING ASS'T PROGRAM ASS'T DISPLAY & DECORATING ASS'T COMPUTER INSTRUCTOR ASS'T PROGRAM PRESENTER GARDENING ASS'T REFRESHMENT ASS'T							
Do any allergies or medical conditions prevent No_ Yes_ Please explain if yes.							
you from performing certain duties?							
Past Work and Volunteer Experiences							
Organization	Title		Duties	Ref	ference	Phone #	
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Expectations (please initial the following)							
I have read and agree to follow the WPLS Volunteer Code of Conduct. initial							
Background Check WPLS requires a background check for applicants age 16 and over. Only WPLS Human Resources Officer will view or have access to the information contained in the background check. By signing this form you are giving WPLS permission to perform the background check.							
Volunteer Signature: Date:							
Parental Consent (for applicants under 18 years of age)							
I give my child permission to volunteer at the library			I give my permission for WPLS to use my child's picture on their website and/or publicity materials.				
Guardian Signature	Date.		Guardian Sign	ature		Date.	

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Available Volunteer Opportunities:

Book Repair Assistant repairs books that are torn or have other mending issues.

<u>Craft Assistant</u> assists Librarian or other person with crafts and assists with cleaning work area after event.

Housekeeping Assistant does light housekeeping duties as requested by Librarian.

<u>Program Presenter</u> presents a program to the community through the library in the field of their expertise.

<u>Shelving Assistant</u> is responsible for straightening books on shelves and returning books and periodicals to their proper place after they have been checked in.

Story-Time Assistant assists the Story Teller and creates (or assists with) story-time props for the Story-Teller

<u>Computer Instructor Assistant</u> shows customers how to use the internet and general knowledge of a computer

<u>Display & Decorating Assistant</u> assists Librarian by creating attractive displays and assisting with seasonal decorating

Program Assistant assists with program preparation, publicity, set-up and cleaning the area afterwards.

<u>Research Assistant</u> assists in researching materials, such as locating obituary indexing and microfilm records Story-Teller conducts the following duties:

<u>Story-Teller</u> conducts Story-Time. And oversees Story-Time Assistant in creating props for the Story-Time

Gardener assists by weeding, watering and doing other landscaping tasks.

<u>Refreshment Preparer</u> assists by baking cookies, etc. for refreshments to be served at programs and story-time.