# IF YOU CANNOT ATTEND this meeting please call 580-323-0974 by noon on Wednesday, November 2nd so we will know if we have a meeting quorum.

WESTERN PLAINS LIBRARY SYSTEM BOARD OF TRUSTEES

AGENDA FOR MEETING---November 4, 2016

**Friday November 4, 2016**

**10:00 a.m.**

WESTERN PLAINS LIBRARY SYSTEM

501 S 28th

Clinton, OK 73601

CALL TO ORDER: Dale Tracy-Chair.

ROLL CALL AND INTRODUCTION OF GUESTS.

* APPROVAL OF CONSENT AGENDA:
* APPROVAL OF CLAIMS:
* ACTION ITEMS:

1. Consider, with possible action, 2016 audit report from Furrh & Associates.
2. Consider, with possible action, recommendation to hire Furrh & Associates for 2017 audit.
3. Consider, with possible action, sealed bids for the purchase of a passenger car.
4. Consider, with possible action, annual updates to *WPLS Employee Handbook of Personnel Policies*.
5. Consider, with possible action, Board meeting schedule for 2017.
6. Discuss, with possible action, the employment of Director Tim Miller, including Executive Session pursuant to 25 O.S. 307(B) 1.
7. Accept or reject any motion(s) resulting from the Executive Session.
8. Per terms of the Children’s Internet Protection Act (CIPA), provide a public comment period on the *WPLS Internet Use Policy*.
9. Public Participation (Meeting segment not to exceed a total of 15 minutes, with no speaker being given more than 5 minutes.)
10. Anything occurring in the last 24 hours needing Board attention.

* DIRECTOR’S REPORT: Tim Miller.
* ADJOURNMENT.

**NEXT MEETING OF THE WPLS BOARD TO BE Friday, January 13, 2017**

**Western Plains Library System**

**501 S 28th Street**

**580-323-0974**

**Any Board member may request that any item be removed from this consent agenda and moved to the regular agenda.**

CONSENT AGENDA for November 4th, 2016

1. Minutes of September 9th Regular Meeting.
2. Personnel Report.  
   1. Laura Garcia was hired as the Minnie R. Slief Library Manager. Laura started her training on October 10th and her first day in Cheyenne was October 17th. Laura has prior experience with DHS as a case worker; with the Department of Corrections; and most recently as a certified nurse’s aid. WPLS will be sending Laura through the Department of Libraries Staff Certification Program to help fill in her gaps in library knowledge. All WPLS library managers and assistant managers are certified in this program.
   2. Samantha Barrios resigned her position as a part-time library assistant at Clinton Public Library. Her work schedule was increasingly coming into conflict with her SWOSU schedule.
   3. Baylee Warnke was hired as a part-time library assistant at Clinton Public Library replacing Samantha Barrios. Baylee’s first day was on September 27th.